

# CHATTERBOX

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An Official Publication of the  
South Carolina Chapter of the American Payroll Association



## BOARD OF DIRECTORS

Shane Pressley  
Virginia McGrady  
Carolyn Stockman  
Sue Lee  
Ingrid Smith  
Becky Rogers

## REGULAR MEETING OF SC CHAPTER OF APA

**Host:** Laraine Wieder  
**Location:** Town of Lexington  
111 Maiden Lane  
Lexington SC  
**When:** Thursday, 9:30 A.M.  
**Phone:** 803-358-1534  
**Contact:** LaraineWieder

### AGENDA

9:30 AM Registration and Refreshments  
10:00 AM Welcome and Announcements  
10:15 AM Speaker – Scott Gear  
US Dept of Labor  
Record Keeping  
11:45 AM Lunch  
1:15 PM Business Meeting  
2:00 PM Speaker – Susan Bishop, CPP  
MUSC  
Chapter 6 Payroll Source Book  
Withholding Taxes

## OFFICERS 2006

President

Shane Pressley  
Fuji Photo Film  
[spressley@fujigreenwood.com](mailto:spressley@fujigreenwood.com)  
864-942-1736

President-Elect

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803-251-5182

Vice President

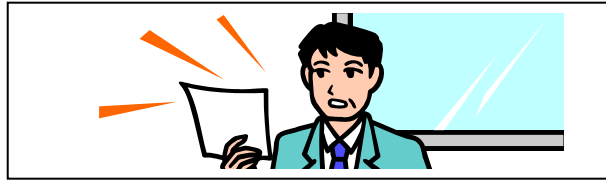
Ingrid Smith  
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Treasurer

Carolyn Stockman  
Palmetto Health – Palmetto Baptist  
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803-296-4019



## COMMITTEE COORDINATORS

### MEMBER SERVICES

JoAn Roland  
City of Cayce  
JRoland@cityofcayce-SC.gov  
803-796-9020

### CONFERENCE 2006 - WEBMASTER

Pat Hinson  
Charles Potter Racing, Inc  
803 732 8646  
pjhinson@bellshouth.net

### NATIONAL APA LAISON

Shane Pressley  
Fuji Photo Film  
864 942 1736  
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### SPEAKER COORDINATOR

Ruth Crumpton  
Lexington Medical Center  
[rmcrumpton@lexhealth.org](mailto:rmcrumpton@lexhealth.org)  
803 936 7149

### NEWSLETTER

Dottie Leopard  
Greenwood School District #50  
864-941-5401  
[leopardd@gwd50.org](mailto:leopardd@gwd50.org)

### EDUCATION

Nancy Gill, CPP, FPC  
Town of Hilton Head Island  
843 941 4600  
[nancygi@hiltonheadislandsc.gov](mailto:nancygi@hiltonheadislandsc.gov)

## SPEAKERS

*Scott Gear,  
US Dept of Labor*

*and*

*Susan Bishop, CPP  
MUSC*

## DIRECTIONS TO MEETING

### Directions to Meeting:

Coming into the Columbia area from either Interstate 20 or Interstate 26, you take US #1 exit toward Lexington -you will make a left onto Hwy #6 beside the new courthouse. The first road to your right is Maiden Lane. The building is on the left.

### Parking:

There will be a sign beside the police department directing traffic around to the back of the building behind our Veteran's monument. Everyone will need to enter by the green door at the right front of the building. This is the entrance to our old building; the Eli Mack Room is downstairs

SCAPA website at [www.apasouthcarolina.org](http://www.apasouthcarolina.org)



## **HELPFUL LINKS**

**SOUTH CAROLINA CHAPTER OF  
AMERICAN PAYROLL ASSOCIATION**  
[www.apasouthcarolina.org](http://www.apasouthcarolina.org)

**CAROLINAS PAYROLL CONFERENCE**  
[www.carolinasconference.org](http://www.carolinasconference.org)

**AMERICAN PAYROLL ASSOCIATION**  
[www.americanpayroll.org](http://www.americanpayroll.org)

**NATIONAL PAYROLL WEEK**  
[www.nationalpayrollweek.com](http://www.nationalpayrollweek.com)

**SC DEPARTMENT OF REVENUE**  
[www.sctax.org](http://www.sctax.org)

**SC EMPLOYMENT SECURITY COMM**  
[www.sces.org](http://www.sces.org)

**SC NEW HIRE REPORTING (info)**  
[www.state.sc.us/dss/csed](http://www.state.sc.us/dss/csed)

**SC NEW HIRE REPORTING ONLINE**  
[www.scnewhire.com](http://www.scnewhire.com)

**INTERNAL REVENUE SERVICE**  
[www.irs.ustreas.gov](http://www.irs.ustreas.gov)

**DEPARTMENT OF LABOR**  
[www.dol.gov](http://www.dol.gov)

**SOCIAL SECURITY ADMINISTRATION**  
[www.ssa.com](http://www.ssa.com)

**ON-LINE PAYCHECK CALCULATOR**  
[www.paycheckcity.com](http://www.paycheckcity.com)

**ROUTING NUMBER & BANK VERIFICATION**  
[www.routingtool.com](http://www.routingtool.com)  
[www.fedwiredirectory.frb.org](http://www.fedwiredirectory.frb.org)  
[www.yourfavorite.com/checkwritier/verification.htm](http://www.yourfavorite.com/checkwritier/verification.htm)

## **UPCOMING EVENTS**

**February 15, 2007**  
**Chapter Meeting**  
**Town of Lexington**

**April 19, 2007**  
**Chapter Meeting**  
**City of Cayce**

**June 21, 2007**  
**Chapter Meeting**  
**Bonitz Contracting Company**  
**Columbia**

**August 16, 2007**  
**Chapter Meeting**  
**TBA**

**October 18, 2007**  
**Chapter Meeting**  
**TBA**

**November 7 – 10, 2007**  
**Carolinas Payroll Conference**  
**Hilton Myrtle Beach Resort**  
[www.carolinasconference.org](http://www.carolinasconference.org)

**December 13, 2007**  
**Chapter Meeting**  
**City of Cayce**

**Meetings are third Thursday on a bi-monthly basis. Months are February, April, June, August, October, and then the second Thursday for month of December.**



### **Minutes from December 7, 2006 Meeting of the SCAPA**

Meeting was held at City of Cayce. Our hostess for the day was JoAn Roland. Shane Pressley thanked JoAn and the City of Cayce for allowing us to use their facilities for our chapter meeting.

Dottie Leopard reported her findings for allowing companies to advertise in the chapter's newsletter. The members had voted in the past to allow companies to advertise at a price of \$100.00 for the size of a business card to be run for one year.

New Chapter coffee cups were given to those members who visited the chapter website the most for the months of August through November. These were August – Althea Phillips, September – Loretta Stroud, October – JoAn Roland, and November – Steve Hodgson.

Members discussed the price for the new mugs. Pat Hinson made a motion to sell them for \$6.00. The motion received a second and was approved by a vote of the members.

The minutes from the last minutes were read. Correction was noted that the 7<sup>th</sup> paragraph was a copy and past error. This was noted and will be removed in the original filed in the secretary's binder. A motion was made by Suzanne Harrison to approve the minutes with stated correction and was seconded by Barbara Strong.

Sue Lee, Treasurer, informed the members that there was a balance of \$4,701.47 in the chapter's checking account. There was a motion by Pat Hinson to approve the treasurer report and Dottie Leopard seconded.

Members discussed where chapter meetings should be held for the 2007 year. After much discussion Pat Hinson made a motion that the chapter has all meetings in the Columbia area for 2007. This was seconded by Barbara Strong. Motion was voted on and passed by members in attendance.

Members in the Columbia area were asked to help provide meeting places. SC Student Loans volunteered to host the February meeting. City of Cayce volunteered for the April and December meeting, and Bontiz Construction volunteered for June. The meetings for August and October were not scheduled at this time.

Shane Pressley, on behalf of Linda Sweet, passed out certificates to officers and committee members for the past term. Shane also showed members the plaque that would be given to Linda Sweet. This plaque thanks Linda for all the time and effort she put into the SCAPA during her term as President.

Winner of the 50/50 drawing was JoAn Roland for a grand total of \$34.00. Christmas door prizes were drawn and given to members present.

Members then voted on chapter officers for the 2007 – 2008 terms. The following were elected.

Officers

Shane Pressley – President  
Becky Rogers – President Elect  
Ingrid Smith – Vice President  
Virginia McGrady – Secretary  
Carolyn Stockman – Treasurer

Members at Large

Sue Lee  
Ingrid Smith  
Becky Rogers

There were two committee positions opened. JoAn Roland accepted the Members Services and Ruth Crumpton accepted Speaker Coordinator.

Meeting was adjourned and members went to Grecian Gardens for a Christmas Dinner together.



**Dorothy Leopard,  
Secretary**

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_

**REMINDER  
TO ALL MEMBERS  
MEMBERSHIP DUES FOR 2007 ARE DUE!**

# SCAPA MEMBERSHIP FORM

If you are interested in joining the South Carolina Chapter of the American Payroll Association, please complete this form and return with payment of \$50.00 to:

**Make Check Payable to: SCAPA**

**Mail to: SCAPA  
PO Box 8152  
Columbia, SC 29202-8152**

**Renewal of Membership**  **New Member:**  **Referred by:**

**Name:** \_\_\_\_\_

**CPP:** Yes / No **Member of National APA:** Yes / No **If yes, ID #** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, and Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Alternate Email:** \_\_\_\_\_

**Type of payroll software:** \_\_\_\_\_

**Frequency of pay:** \_\_\_\_\_

Can you or your Company provide a free/inexpensive (professional) meeting place for chapter meetings that will accommodate 40 people? Yes \_\_\_ No \_\_\_

If yes, what is the cost? \_\_\_\_\_ What is the location? \_\_\_\_\_

Are there resources available (i.e. overheads, screens, etc.)

\_\_\_\_\_