

# CHATTERBOX

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An Official Publication of the  
South Carolina Chapter of the American Payroll Association



## BOARD OF DIRECTORS

Shane Pressley  
Karen Myers  
Carolyn Stockman  
Sue Lee  
Ingrid Smith  
Becky Rogers

## REGULAR MEETING OF SC CHAPTER OF APA

**\*\* Please note change of meeting place \*\***

**Host:** Shane Pressley  
**Location:** T W Boons, Restaurant  
Up Town Greenwood, SC  
**When:** Thursday, 9:30 A.M.  
**Phone:** 864-941-5401  
**Contact:** Dottie Leopard

### AGENDA

9:30 AM Registration and Refreshments  
10:00 AM Welcome, Announcements, and Introductions  
Morning Session  
Barbara Rice  
State Treasurer's Office  
"Escheatment"  
Afternoon Session  
Virginia McGardy, CPP  
"COBRA"

**Business Meeting immediately following last speaker.**

## OFFICERS 2007 - 2008

President

Shane Pressley  
Fuji Photo Film  
[spressley@fujigreenwood.com](mailto:spressley@fujigreenwood.com)  
864-942-1736

President-Elect

Becky Rogers  
Consolidated Systems  
[becky.rogers@csisteel.com](mailto:becky.rogers@csisteel.com)  
803-251-5182

Vice President

Ingrid Smith  
PHT Services, LTD  
[ismith@phts.com](mailto:ismith@phts.com)  
803-731-2849

Secretary

Karen Myers  
University Medical Associates  
[myersk@musc.edu](mailto:myersk@musc.edu)  
843-852-3144

Treasurer

Carolyn Stockman  
Palmetto Health – Palmetto Baptist  
[carolyn.stockman@Palmettohealth.org](mailto:carolyn.stockman@Palmettohealth.org)  
803-296-4019



### Regular Chapter Meetings

**February 15, 2007  
Town of Lexington**

**April 19, 2007  
City of Cayce**

**June 21, 2007  
Bonitz Contracting, Columbia**

**August 16, 2007  
T W Boons, Greenwood**

**October 18, 2007  
Richland County**

**December 13, 2007  
City of Cayce**

**Meetings are the third Thursday in the months of February, April, June, August, and October.  
Then the second Thursday in the month of December.**



## **DIRECTIONS TO THE MEETING**



**T W Boons Restaurant  
405 Main Street, Greenwood SC  
(864) 227-3338**

**We will be using the back room at a local restaurant. It is located on Main Street in Up Town Greenwood. Parking in front of TW Boons is limited to 2 hours. Parking across Main Street at the Fountain is not limited. Restaurant is located in section**

For driving directions press control and click on link. Then enter beginning and ending locations.  
<http://www.mapquest.com/directions/main.adp?bCTsettings=1>

For more information concerning Greenwood and Hotels please check out this website  
<http://www.cityofgreenwoodsc.com/>. The Inn on the Square is within walking distance from the restaurant. Fairfield Inn is very nice and reasonable prices.,



\*\*\*\*\* NOTICE \*\*\*\*\*

Registration is open for the Carolinas Payroll Conference

We are in need of items to place in the bags for the attendees. The count is 250.

Contact Pat Hinson.

**SIX REASONS TO ATTEND**  
**CAROLINAS PAYROLL CONFERENCE**  
*Virginia McGrady, CPP*

**1. GET INFORMATION FROM EXPERTS ON TOPICS THAT EFFECTS YOUR WORK**

The payroll professional is required to comply with a vast array of governmental regulations. These regulations come from the federal, state, and local levels. At conference you have an opportunity to attend classes on many different topics, including Payroll Specialties, Wage and Hour Laws, Benefits and Compensation, Government Affairs, Technology Issues, Personnel Management, Organization and Personal Improvement.

**2. GET PRACTICAL IDEAS TO USE AS SOON AS YOU RETURN TO WORK**

Most workshops and classes are small enough for the attendees to interact with the presenters. Therefore, you can ask questions, get answers and instructions for your individuals needs. When you return to work, you will have ideas, instructions, and information to use and share that day.

**3. MEET VENDORS THAT CAN PROVIDE INFORMATION ON PRODUCTS AND SERVICES FOR YOUR PAYROLL AND OTHER DEPARTMENTS**

Some vendor representatives will do demonstrations of their wares for you; others will set appointments to come to your organization. You can ask about the latest equipment, improved software, and other products and services to meet your needs and make your job easier. These products could possibly provide savings to your employer in money, time and/or personnel. Most vendors have give-a-ways. You could collect enough pens and pencils to last the next year and/or win a great prize.

**4. NETWORK WITH PAYROLL COLLEAGUES**

You will gain valuable connections with experts in payroll and related fields. You could have conversations with others that have the same or similar problems as you. There will be opportunities to share your problems and find possible solutions, as well as sharing your solutions for someone else's problems. You can build a professional relationship with peers, the workshop presenters and speakers. You could meet representatives from the IRS, Social Security Administration, and other governmental agencies. This could be an occasion to get a mentor and/or to become one.

**5. BUILD ENTHUSIASM FOR YOUR POSITION**

Renew your energy and enthusiasm for your work. You will be eager to return to work with the knowledge gained by attending the Carolinas Payroll Conference. Using information received in from workshops specially designed for your needs, you will be able to tackle the everyday tasks of your position with ease. You will also be able to share this information with management and subordinates.

**6. PROFESSIONAL AND PERSONAL ENRICHMENT**

Certified Payroll Professionals (CPP's), the Fundamentals of Payroll Certification (FPC's), and other professionals will receive approximately 14 recertification credit hours (RCH). If you are preparing to sit for an exam, the workshops and sessions will provide useful instructions. Other classes will relate to time management, improving your speaking, writing, and/or negotiating skills. You may learn how to recognize and take advantage of opportunities as they present themselves.

Any one of these would be reason enough to attend but all together it would be hard to find a reason not to go. Share this list with your supervisor to get approval to attend the 2007 Carolinas Payroll Conference, November 7 – 10, 2007.

**SCAPA website at [www.apasouthcarolina.org](http://www.apasouthcarolina.org)**



## **HELPFUL LINKS**

**SOUTH CAROLINA CHAPTER OF  
AMERICAN PAYROLL ASSOCIATION**

[www.apasouthcarolina.org](http://www.apasouthcarolina.org)

**CAROLINAS PAYROLL CONFERENCE**

[www.carolinasconference.org](http://www.carolinasconference.org)

**AMERICAN PAYROLL ASSOCIATION**

[www.americanpayroll.org](http://www.americanpayroll.org)

**NATIONAL PAYROLL WEEK**

[www.nationalpayrollweek.com](http://www.nationalpayrollweek.com)

**SC DEPARTMENT OF REVENUE**

[www.sctax.org](http://www.sctax.org)

**SC EMPLOYMENT SECURITY COMM**

[www.sces.org](http://www.sces.org)

**SC NEW HIRE REPORTING (info)**

[www.state.sc.us/dss/csed](http://www.state.sc.us/dss/csed)

**SC NEW HIRE REPORTING ONLINE**

[www.scnewhire.com](http://www.scnewhire.com)

**INTERNAL REVENUE SERVICE**

[www.irs.ustreas.gov](http://www.irs.ustreas.gov)

**DEPARTMENT OF LABOR**

[www.dol.gov](http://www.dol.gov)

**SOCIAL SECURITY ADMINISTRATION**

[www.ssa.com](http://www.ssa.com)

**ON-LINE PAYCHECK CALCULATOR**

[www.paycheckcity.com](http://www.paycheckcity.com)

**ROUTING NUMBER & BANK VERIFICATION**

[www.routingtool.com](http://www.routingtool.com)

[www.fedwiredirectory.frb.org](http://www.fedwiredirectory.frb.org)

[www.yourfavorite.com/checkwriter/verification.htm](http://www.yourfavorite.com/checkwriter/verification.htm)

## **COMMITTEE COORDINATORS**

### *MEMBER SERVICES*

JoAn Roland

City of Cayce

JRoland@cityofcayce-SC.gov

803-796-9020

### *CONFERENCE 2006 - WEBMASTER*

Pat Hinson

Charles Potter Racing, Inc

803 732 8646

pjhinson@bellshouth.net

### *NATIONAL APA LAISON*

Shane Pressley

Fuji Photo Film

864 942 1736

spressley@fujigreenwood.com

### *SPEAKER COORDINATOR*

Ruth Crumpton

Lexington Medical Center

[rmcrumpton@lexhealth.org](mailto:rmcrumpton@lexhealth.org)

803 936 7149

### *NEWSLETTER*

Dottie Leopard

Greenwood School District #50

864-941-5401

[leopardd@gwd50.org](mailto:leopardd@gwd50.org)

### *EDUCATION*

Nancy Gill, CPP, FPC

Town of Hilton Head Island

843 941 4600

[nancygi@hiltonheadislandsc.gov](mailto:nancygi@hiltonheadislandsc.gov)



## **MINUTES FROM JUNE**

### **REGULAR CHAPTER MEETING**

The June, 2007 chapter meeting was called to attention by Becky Rogers, our President –elect and we were greeted by Alan Mitchell of Bonitz, the company where the meeting was held.

Becky recognized our guests and then Ruth Crumpton introduced our first speaker, Joan Marshall from the SC Employment Security Commission. Joan gave us an overview of the claims program and the BenClaim process. She also discussed the use of magnetic media in reporting quarterly figures. We then adjourned for lunch.

Our afternoon speaker was Larry Griffin, an investigator with the Wage and Hour Division of the Labor Department. He discussed the regulations of the FLSA and some of the details of FMLA.

During the remaining afternoon meeting, we had the drawing for the 50/50 raffle and it was won by Dolly Lambert. Door prizes were won by Sue Lee, Patricia Holloman, Carolyn Stockman and Dolly Lambert.

The treasurer's report was read by Carolyn Stockman, our treasurer and the motion to accept them was made by Ingrid Smith and seconded by Ruth Crumpton. The minutes from the April, 2007 were then read and the motion to accept them was made by Carolyn Stockman and seconded by Ingrid Smith.

For National Payroll Week, we discussed ordering pins, balloons and pens and it was proposed by Sue Lee that we set a limit of \$200.00 for the purchase of these items. Bonnie Jones seconded the motion.

Chet Zdanouski proposed that we should spend \$250.00 for the goodie bags that will be distributed at the NC/SC conference in November, 2007 and the motion was seconded by Ingrid.

For purposes of CPP re-certification, it was decided that 4 credits would be granted for June's meeting. Shane Pressley, our chapter President, prepares the attendance certificates but because she was absent, they will have to be distributed at a later time. There were 28 members present and 7 of them have the CPP certification.

We again discussed having a corporate membership rate for companies with more than one employee and Sue Lee is supposed to work on a proposal.

Ruth Crumpton pointed out that we need volunteers to teach chapters of "The Payroll Source" to classes of those studying for the certification exams.

The meeting was adjourned at 2:55 PM.

Respectfully submitted by

Karen Myers, CPP  
SCAPA Secretary

**Motion to approve** \_\_\_\_\_ **Second** \_\_\_\_\_

# SCAPA MEMBERSHIP FORM

If you are interested in joining the South Carolina Chapter of the American Payroll Association, please complete this form and return with payment of \$50.00 to:

**Make Check Payable to: SCAPA**

**Mail to: SCAPA  
PO Box 8152  
Columbia, SC 29202-8152**

Renewal of Membership  New Member:  Referred by: \_\_\_\_\_

Name: \_\_\_\_\_

CPP: Yes / No Member of National APA: Yes / No If yes, ID # \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Email: \_\_\_\_\_

Type of payroll software: \_\_\_\_\_

Frequency of pay: \_\_\_\_\_

Can you or your Company provide a free/inexpensive (professional) meeting place for chapter meetings that will accommodate 40 people? Yes \_\_\_ No \_\_\_

If yes, what is the cost? \_\_\_\_\_ What is the location? \_\_\_\_\_

Are there resources available (i.e. overheads, screens, etc.) \_\_\_\_\_